

SUNSHINE COAST COUNCIL PERMITS & PLANNING



Planning & Permits

August 2023

Development Applications

August 2023

Development Permits

- material change of use
 - roadside stall
 - rural industry
 - home based business
 - nature-based tourism
 - food and drink outlet
 - shop
- building and plumbing work
- operational work (earthwork, access, parking, landscaping)



Seeking Advice

Council's development advice services:

- **Initial advice / general enquiries**
- **Written advice / town planning appraisals**
- **Pre-lodgement meeting**



Application Preparation

Things to consider when preparing a development application:

- **Site constraints**
- **Environmental risk management (e.g. flooding, bushfire)**
- **Ecological protection (e.g. waterways, native vegetation)**
- **Required technical plans and reports**
- **Building design and services**
- **Access and parking arrangements**
- **Landscaping and rural amenity**
- **Noise management**
- **Waste management**
- **Stormwater management**



Getting Approval

- Timeframes will vary depending on the types of approvals, level of assessment and number of applications required
- A code assessable application may take 3-6 months to be processed (material change of use, operational work)
- Building certification - private certifier
- Plumbing applications & inspections
- Post construction inspections



Helpful Resources

Development applications:

Check out Council's website: [Development applications](#)
(includes lots of information about the development application process)

Development advice services:

Check out Council's website: [Development advice services](#)
(includes a link to the form and about requesting advice)

Development tools:

Check out Council's website: [Development.i](#)
(obtain a site report to identify overlays and zoning)

Planning scheme:

Check out Council's website: [View the Sunshine Coast Planning Scheme](#)
(identify level of assessment, applicable codes and assessment benchmarks)

You may need to speak with other government agencies, such as the State Assessment and Referral Agency (SARA):

SARA SEQ North (Moreton / Sunshine Coast / Noosa):

Mapping of State matters: [Development Assessment Mapping](#)

Email: SEQNorthSARA@dSDLGP.qld.gov.au

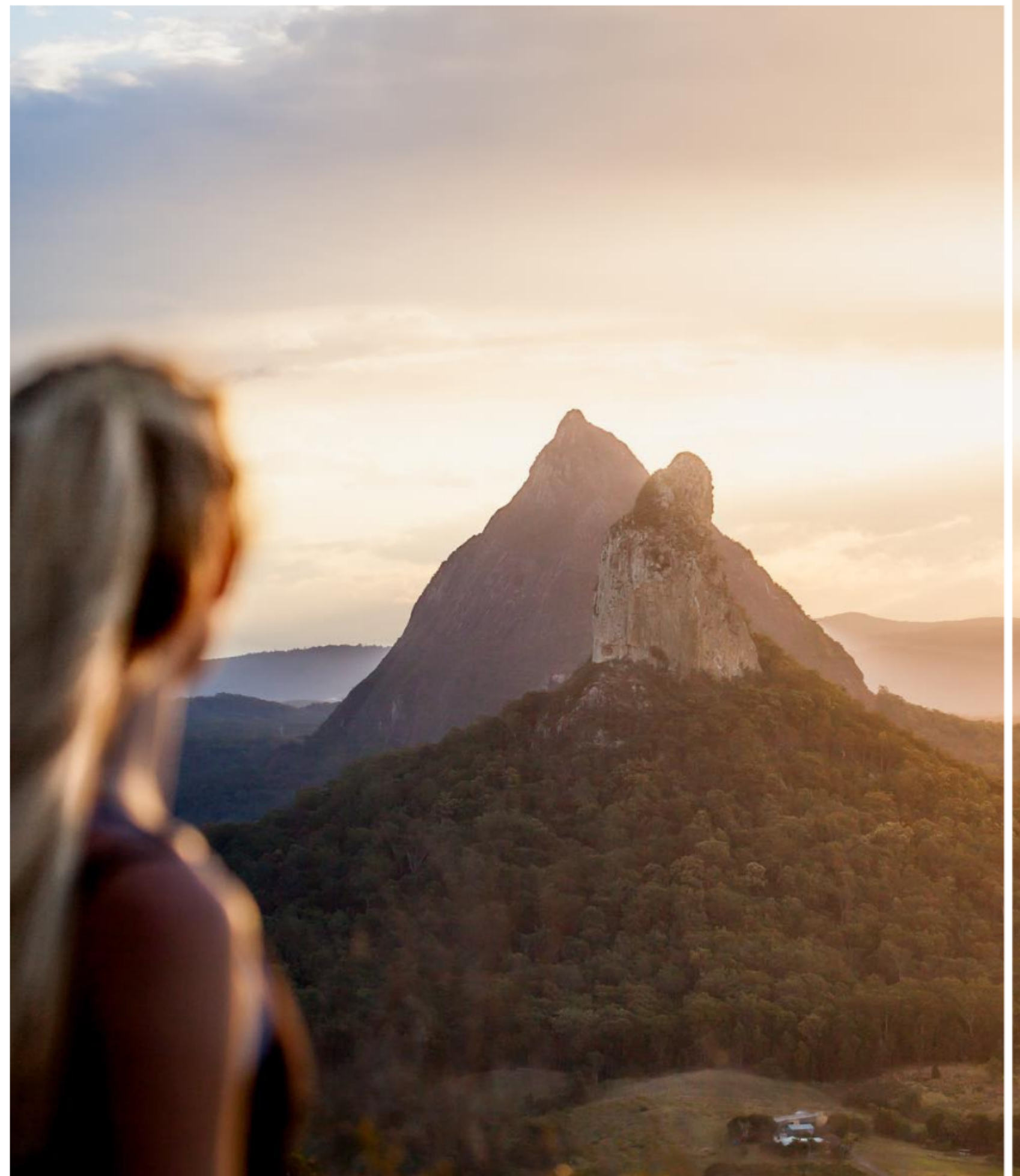


Community Land Permits

August 2023

Permits and Licenses

- **holding an event on Council-controlled land**
- **holding an event on private land outside your normal use**
- **preparing and serving food**
- **serving alcohol**
- **closing roads / changing traffic conditions**
- **roadside stalls**



Event Location

Choosing a venue:

- do you have existing approvals and what do they currently allow?
- will you be using Council land?
- will you be using private land outside your normal use?



Event Planning

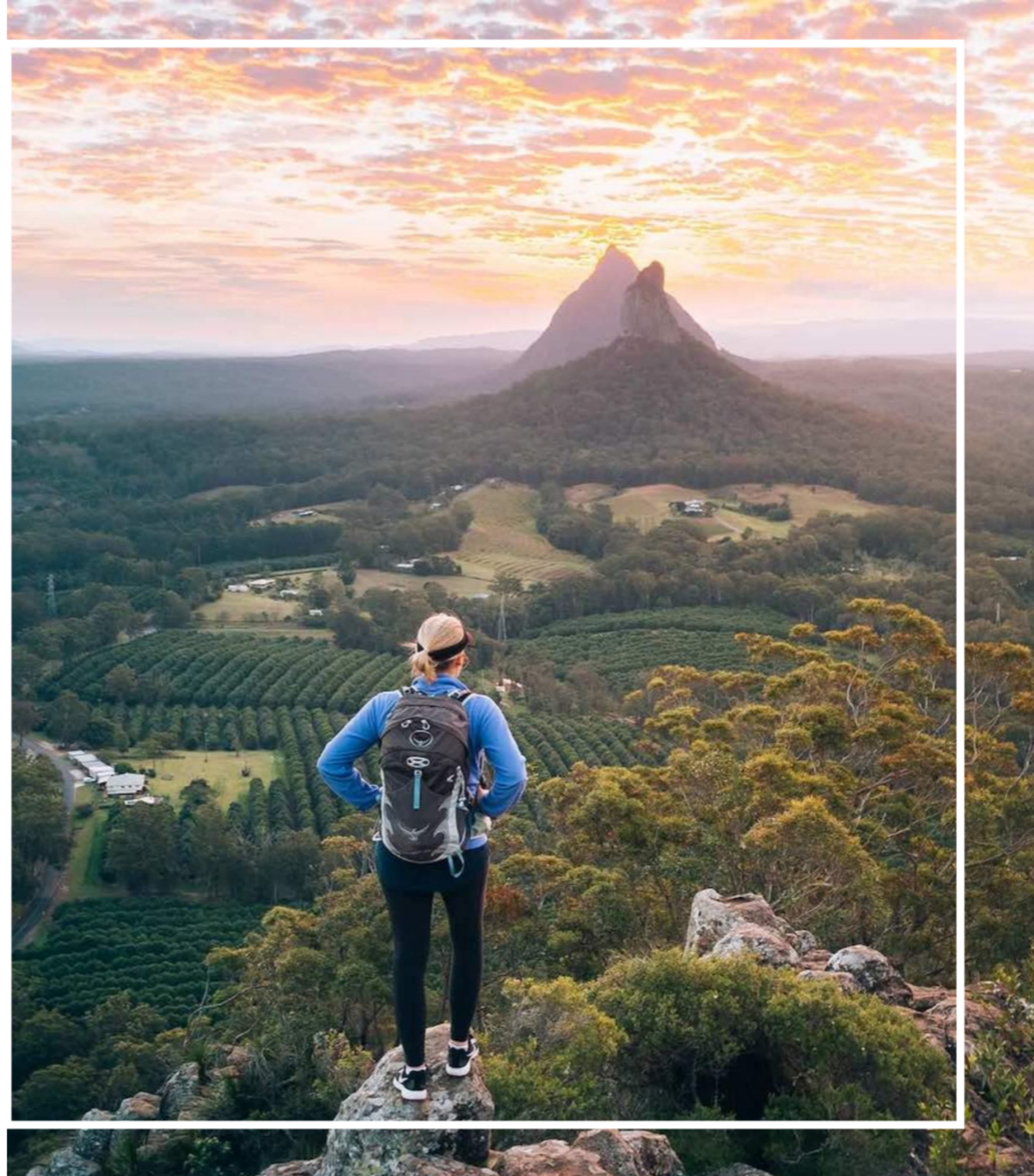
Things to consider when operating a business / event:

- **Public liability insurance (\$20 million & SCRC as Interested Party)**
- **Community consultation**
- **Catering**
- **Security**
- **Emergency management**
- **Alcohol management**
- **Noise management**
- **Traffic and parking management**
- **Waste management**
- **Risk management**
- **Public safety**



Getting Approval

- contact council's Community Land Permits Team for specific advice – landpermits@sunshinecoast.qld.gov.au
- complete application form, pay the application fee and submit your application (allow time for the approval process – this varies depending on what you are planning)



Helpful Resources

Event permit application form:

Check out Council's website: [Event permits](#)

(includes links to application form and information pack)

Serving or preparing food at your event:

Check out Council's website: [Food business](#)

(includes lots of information about serving and preparing food, including mobile and temporary food licence requirements for a one-off event for up to four days)

You may need to speak with other government agencies, such as Liquor Licensing, DTMR, QPS:

Temporary state-controlled road/carpark closure:

www.tmr.qld.gov.au

PH: [13 QGOV \(13 74 68\)](tel:137468)—Monday to Friday, 8am to 6pm

Liquor Licensing Enquiries: Contact OLGR:

OLGRlicensing@justice.qld.gov.au

PH: [13 QGOV \(13 74 68\)](tel:137468)—Monday to Friday, 8am to 6pm

For new and existing liquor licenses, including:

- variations
- transfers
- Exemptions
- **QPS** sign off also required for liquor licence approval

